

JOB ANNOUNCEMENT

**Executive Director
for the
Missouri Planning Council for Developmental Disabilities
within the
Missouri Department of Mental Health**

The Missouri Planning Council for Developmental Disabilities (MPC) is seeking a dedicated leader as Executive Director. The MPC is a federally-mandated and funded, consumer-driven council appointed by the Governor. Its mandate under P.L. 106-402, the Developmental Disabilities Assistance and Bill of Rights Act, is to assure that individuals with developmental disabilities and their families participate in the design of and have access to needed community services, individualized supports, and other forms of assistance that promote self-determination, independence, productivity, and integration in all aspects of community life. The MPC is also established by state law to serve in an advisory capacity to the Department of Mental Health Division of Developmental Disabilities. Learn more at: <http://www.mpcdd.com/>

The Executive Director (ED) is the Chief Executive Officer of the Council. This position is a highly advanced senior level managerial position overseeing the MPC daily operations, public policy, planning, advocacy, and grant/contact activities. The ED is selected by the Executive Committee of the Council and works under the administrative direction of the full Council and its Executive Committee.

This position is located in Jefferson City, Missouri and requires moderate in-state and out-of-state travel. This is a full-time, benefit-eligible position.

General Responsibilities:

- Directs the Council in developing and carrying out its strategic plan.
- Engages in short and long-term fiscal planning to provide for the fiscal stability of the Council.
- Supervises and leads a team of professional staff in a manner that best utilizes their interests and talents and accomplishes the Council's goals.
- Assumes a position of leadership on behalf of the Council within the disability and other key stakeholder communities.
- Serves as an active spokesperson for the Council through personal contact with media and the public, finding opportunities to promote the Council's work and increasing public awareness of the Council's mission.
- Expands the Council's agenda for systemic change to advance the rights of persons with disabilities.

Qualifications:

Interested candidates must meet the education and experience requirements of the Mental Health Manager classification in the state merit system: <http://oa.mo.gov/pers/ClassSpecs/8146.htm>

In addition, the applicant must demonstrate proficiency in outcome-based planning, written and oral communication, working with others, consensus building, and analytical skills. The individual will be expected to demonstrate leadership skills and have experience in working with others in challenging situations. The candidate will have a proven track record in motivating and inspiring staff, members, and other organizations to work together as a cohesive group to attain common goals. The ideal candidate will have experience in working with people with developmental disabilities.

To apply, send resume, college or higher level transcripts, and cover letter, by **January 6, 2012** to:

Missouri Planning Council for Developmental Disabilities

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EEO/AA EMPLOYER